



# orthopaedics**east** & SPORTS MEDICINE CENTER

**Job Title:** Radiologic Technologist Department : Radiology

**Reports To:** Radiology Manager FLSA Status : Non-Exempt (hourly)

**Work Schedule:** Monday-Friday, 8:00 A. M. - 5:00 P.M., some weekends, 10 A. M. to 2 P. M., and overtime as required to meet high patient volume. May also require flex. schedule to accommodate early and late patients.

**Summary:** Performs radiographic and other diagnostic imaging procedures to assist providers in the diagnosis of disease and injuries by performing the following duties.

**Essential Duties and Responsibilities:** include the following. Other duties may be assigned.

This is a full-time position which requires consistent attendance, being on time, and conforming to the work schedule as described in the job description.

Prepares and positions patient for diagnostic imaging procedures.

Adjusts immobilization devices to obtain optimum views of specified area of body requested by physician Explains procedures to patient to reduce anxieties and obtain patient cooperation.

Moves imaging equipment into specified position, determines exposure factors on basis of height, weight, portion of body involved, and degree of penetration required, and adjusts equipment controls to set exposure factors and produce images of proper detail, density, and accuracy.

Practices radiation protection techniques to minimize radiation to patient and staff.

Performs specialized and routine diagnostic radiology procedures, including computed radiography, digital radiography, and bone density studies if indicated.

Processes images and reviews for proper identification and quality control. Prepares images for reading by requesting physician.

Performs routine maintenance, diagnoses malfunctions, and makes minor repairs on radiologic equipment, arranging for repairs as needed.

Completes forms and maintains records, logs, and reports of work performed. Other related duties as required.

**Qualifications :** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Education and/or Experience :**

Associate's degree (A. A.) or equivalent from two-year college or technical school in radiologic technology. Six months job-related experience preferred.

ARRT certification required.

CPR certification required.

Basic computer skills required.

Experience in maintaining confidentiality in dealing with sensitive issues.

Successful record of follow through on commitments and demonstrated ability.

### **Required Behaviors:**

The physical demands of this position require standing, walking, bending, stooping, kneeling, crouching, stretching, talking and hearing. The employee must frequently lift and/or move more than 50 pounds in positioning patients. Specific vision abilities required by this job include close vision work.

Good communication skills required in dealing with diverse patient population, often concerning stress and/or emotional situations. Ability to prioritize tasks and work independently.

Ability to handle frequent change, delays, and/or unexpected events.

Must be willing to work in a team environment and contribute to building a positive team spirit.

Must be able to stay focused during work periods of high patient volume.

**Work Environment :** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Mission Statement**

Orthopaedics East & Sports Medicine Center, Inc. is committed to providing high quality, patient-centered, comprehensive, musculoskeletal care to improve or restore the function and enhance the lives of the patients we serve.

### **Our Vision**

Our Vision is to be a leader and the first choice of patients and referring providers in eastern North Carolina for musculoskeletal and reconstructive care. To achieve our vision we believe in the following core values: